

MINUTES – WAYLAND SCHOOL COMMITTEE SUPERINTENDENT EVALUATION March 25, 2019

A meeting of the School Committee's Superintendent Evaluation Subcommittee was called to order at 8:12 am by Jeanne Downs.

Present were:
Jeanne Downs, chair
Ellen Grieco

Also Present:
Arthur Unobskey, Superintendent (*arrived at 9:20 am*)

1. Public Comment

There was no public comment.

2. Approval of Minutes

Ellen moved to approve the January 2, 2019 and March 8, 2019 minutes as written. Jeanne seconded the motion and it was approved unanimously (2-0).

3. Discussion of Process for 2018-2019 Evaluation of Superintendent Including Timing, Survey and Superintendent Observations

The subcommittee discussed a process for conducting interviews and observations as part of the evaluation process. The process would include each School Committee member taking a topic for interview and observation during the month of April and presenting the results to the School Committee in May.

The subcommittee also discussed the survey to be distributed to Administrative Council members at the end of March. Jeanne or Ellen will attend the March 26th Administrative Council meeting to let them know the survey would be coming.

Ellen edited an evaluation protocol document that will be distributed to the School Committee.

Arthur joined the meeting at 9:20 am.

The subcommittee discussed expanding the survey to include staff as well as the interview/observation process with Arthur.

4. Adjournment

Upon a motion made by Ellen and seconded by Jeanne, the subcommittee voted unanimously (2-0) to adjourn at 9:40 am.

Respectfully submitted,

Jeanne Downs

Corresponding Documents:
-Evaluation Protocol Draft